

Linking Assets

Building blocks provide sample REfLECT session structures. See the example Session Frameworks for ideas on how to integrate the different elements within one session. This building block can be used in conjunction with:

- 1.0 About the learners;
- 2.0 Aims and objectives;
- 3.0 Session framework;
- 4.0 Associated building blocks;
- 5.0 Tipsheets; **Linking Assets**
- 6.0 Scenarios; **Mobile Learning**

Time	4.0 Connection Activity:	4.1 Colleague Activity:
00:00	Introduction to the session and logging in.	Active listening and member to log in to REfLECT through the IfL website using their IfL membership numbers.
00:05	Select view, my assets to show the asset store, select an asset and display the synopsis pad on the right hand side.	Active listening / participating in a discussion around the relevance of linking assets.
00:10	Select more options and add/edit link. Demonstrate that the choices given to you are my assets, website or email . View the asset to show how the original asset and the link are displayed together.	Colleagues to choose an asset, and attach a link to it of their choice. The file can either be one already in the system or the colleague can use the upload file button on the add/edit link screen to browse and upload the required document.

00.15	Feedback and end of session	<p>Participation in a question and answer session</p> <p>Questions that may need to be addressed are:</p> <p>The purpose of linking and the types of files that can be linked.</p> <p>Can the linked document be seen by anyone the colleague shares the asset with?</p> <p>Top Tip!</p> <p>If colleagues are typing in an internet address into the website box, they don't need to type in the http:// part of the address. REfLECT automatically puts this in for them.</p>
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